



# Colchester and Parks and Recreation

“Creating Community Through People, Parks and Programs”

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## AGENDA

### Colchester Parks & Recreation Commission

August 10, 2015

Rec Complex Pavilion

7:00 PM

1. Call to Order
2. Citizen's Comments
3. Acceptance of Minutes: June 1, 2015
4. Reading of Correspondence
5. Committee Reports
  - Facilities/ Sustainability Task Force
  - Finance/Administration
  - Programs
  - BOS Liaison
  - BOF Liaison
  - BOE Liaison
6. Discussion and Possible Action on the Eagle Scout Project at the Rec Plex
7. Discussion and Possible Action on the update from Public Works on the fields and Rec Plex
8. Discussion and Possible Action on Dogs on R8 during Football games
9. Tri-Board Update
10. Recreation Manager's Report
11. Recreation Supervisor's Report
12. General Comments
13. Adjournment

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MEETING MINUTES  
Colchester Parks & Recreation Commission  
June 1, 2015, 7:00 p.m.  
Colchester Town Hall, Room 3

Members Present: C. Ferrante, N. Kaplan, L. Dimock, K. Moody, E. Kundahl and T. Loskant (arrived at 7:16)

Others Present: J. Paggioli, D. Mizla, M. Voilland, A. Pizzutiello (arrived at 7:26), P. McDowell, D. Dander, S. Cuadro, T. Glembowski, Bacon Academy Civics Students, various community members

**1. Call to Order**

Chairman Ferrante called the June 1, 2015 meeting to order at 7:00 p.m.

**2. Citizen's Comments**

None

**3. Acceptance of Minutes: May 4, 2015**

N. Kaplan MOTIONED to approve the minutes of the May 4, 2015 meeting. SECONDED by E. Kundahl. All members present voted in favor. MOTION CARRIED.

**4. Reading of Correspondence**

None

**5. Committee Reports**

- Facilities – C. Ferrante reported that the Board of Selectmen responded to the Parks & Recreation Commission's request to combine the Tri-Board Committee with the Sustainability Task Force. The BOS has requested they remain separate committees.
- Finance/Administration – none
- Programs – none
- BOS Liaison – D. Mizla reported that the town budget passed, the Board of Education did not. June 28<sup>th</sup> is a potential date for the next vote. There will be recount of the town vote per the Charter.
- BOF Liaison – none
- BOE Liaison – M. Voilland reported that he spoke to Kevin Burke, Athletic Director at Bacon Academy concerning the possibility of the usage of Bacon Academy becoming more available and flexible for outside groups and teams. Based on the nature of the scheduling at Bacon, Burke is reluctant to make any changes at this time. Clarification was requested about this issue. C. Ferrante explained the request was based on the desire to make the scheduling procedure better.

**6. Discussion and Possible Action on the Concession and Ice Cream Bids for the Concerts**

K. Moody motioned to table the discussion since the bids were not available for review. Seconded by E. Kundahl. All members present voted in favor. MOTION CARRIED.

**7. Discussion and Possible Action on the update from Jim Paggioli**

J. Paggiolo reported seeding and fertilizer has been applied based on the specifications provided by Jason Henderson from UConn. Dry weather has been a problem. The town will potentially hire 10 youth this summer funded through a program outside of the town budget. J. Paggioli determined per the Town Charter, the Recreation Supervisor has the ability to determine how the fields can be used. The impacts to the budget due to the initial referendum failure will be that there isn't any extra money for any large repairs.

**8. Discussion and Possible Action on the Facilities updates that PW oversees**

J. Paggioli reported the spray park design is complete, the RFP is next, with work to begin the last day the park is in use at the end of August. There are also necessary building repairs needed to the roof and skylights that will cost \$5-6,000.00.

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## 9. Tri-board Update

C. Ferrante reported the Tri-board will consist of 2 members each from the Board of Selectmen, the Board of Finance and the Parks and Recreation Commission. E. Kundahl and C. Ferrante will serve from the commission. E. Kundahl is also co-chair of the Sustainability Task Force which will provide a common link between the two.

## 10. Recreation Supervisor's Report

A. Pizzutiello presented a written report for review. She also added that there are three title sponsors for the concert series, Toyota of Colchester, S&S, and Family Physical Therapy. Camp planning is well under way and going great. Camper-ship donations are coming in, bake sales and Sweet Frog fundraisers have raised over \$1200. Camp office lock broken at the RecPlex, police report filed. E. Kundahl MOTIONED to accept the Recreation Supervisor's Report. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

At this time, N. Kaplan MOTIONED to revisit Agenda Item 6. Discussion and Possible Action on the Concession and Ice Cream Bids for the Concerts because the bids were made available for review. SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

After review of the bids, E. Kundahl MOTIONED to forward a recommendation to the Board of Selectmen to accept the concession bid from EZ Streets for \$125.00 per concert for all the concert dates bid on. The vendor is not available for July 9<sup>th</sup> and July 30<sup>th</sup>. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

E. Kundahl MOTIONED to forward a recommendation to the Board of Selectmen to accept the ice cream bid from New England Soft Serve for \$151.00 per concert for all six concert dates. SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

## 11. General Comments

P. McDowell from Colchester Youth Football requested to discuss the issue of dogs at R8 during football games at the next meeting. C. Ferrante will have it added to the agenda for the August meeting.

D. Dander of New England Soft Serve asked for clarification on the motion concerning the ice cream bid. He is a vendor for the International Food Festival which is the same day as one of the concerts. C. Ferrante clarified that motion for the concert ice cream vendor is for all 6 concerts. D. Dander said then he should be a vendor for all six concerts and a vendor for the food festival so he can bring two trucks, but would like clarification on that. C. Ferrante will contact the Recreation Director for clarification.

S. Cuadro asked about the item in the minutes from the last meeting concerning the moving of the lacrosse nets. She wanted to make sure that lacrosse was in compliance with the expectations of the town. J. Paggioli reported that he has seen some compliance. There was a discussion concerning donations for field maintenance and whether funds can be designated for specific uses. J. Paggioli reported that should be one of the items the Tri-Board works on to determine the function of a field maintenance fund. S. Cuadro asked for clarification on field closure for repairs. The process was discussed and time frame of not less than a year's planning required.

T. Glemowski asked about the drainage problems on the Town Green and whether they had been addressed. J. Paggioli reported that the under drain system was likely plugged with silt and the system does not have infinite life span. Based on the use of the area and lack of funds it is not a project the town will be moving forward with at this time.

## 12. Adjournment

E. Kundahl MOTIONED to adjourn the meeting at 8:15 pm. SECONDED by T. Loskant. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,  
Lynette Dimock  
Parks & Recreation Commission Secretary